

**2018 Lakeland, Winter Haven/Polk County Continuum of Care
Application Scoring Criteria
Renewal Applications**

General Guidance

Projects will be reviewed by the Collaborative Applicant to determine whether they meet eligibility and capacity thresholds. Projects that are unable to meet the threshold criteria will not be accepted. Applications may be rejected and disqualified from the review process for any of the following reasons: (1) application materials are not received by the deadline, (2) the agency has outstanding HUD monitoring findings that are overdue or unsatisfactory, (3) the project does not comply with the requirements of the CoC interim rule (24 CFR part 578), *including requirements to accept referrals from the Coordinated Entry System for the project and to participate in HMIS.*

Scoring Criteria Summary

Section	Maximum Points
Section 1: Threshold Requirements	No Points -- Either Met or Not Met
Section 2: Federal Priorities	15
Section 3: Project Performance	40
Section 4: CoC System Participation	15
Section 5: HMIS Timeliness and Completeness	15
Section 6: Qualitative Criteria	15
Total Points	100

Project Name	
Reviewer	
Date	

**2018 Lakeland, Winter Haven/Polk County Continuum of Care
Application Scoring Criteria
Renewal Applications**

Project Application Scoring

This section will be scored by two reviewers from the Collaborative Applicant staff based on project APR and application. HUD requires the Collaborative Applicant to conduct this review.		
Section 1: Threshold Requirements		
NOFA Application Requirements	Met	Not Met
Program participant is eligible for the program component type selected.		
The proposed activities are eligible under 24 CFR part 578.		
The project narrative is fully responsive to the question being asked and meets the criteria for that question as required by the NOFA and included in the detailed instructions provided by HUD.		
The data provided in all parts of the project application are consistent.		
All required attachments correspond to the attachments list in e-snaps, contain accurate and complete information, and are dated between May 1, 2018 and September 14, 2018.		
CoC FL-503 Application Requirements		
Application materials were submitted by the Lead Agency deadline.		
Applicant has no outstanding HUD Findings.		
No Federal or State agency has taken adverse action against the provider.		
Match letter sufficiently documents the required match for the project type.		
Applicant draws down funds at least quarterly.		
No funds were recaptured by HUD.		

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This section will be scored by the Project Selection Committee based on the project application. SCORING: If the criterion is met, assign maximum points. If the criterion is not met, assign no points.			
Section 2: Federal Priorities			
		Max Points	Project Score
Permanent Housing			
Permanent Supportive Housing	100% of beds are dedicated to CH or project is Dedicated Plus.	5	
	% of beds dedicated to CH is <100%, but 100% of beds are prioritized for CH.	3	
Project is Rapid Rehousing.		5	
Other Priorities			
Housing First/Low Barrier (see Definitions)	Project follows the Housing First model.	5	
	Project has low entry barriers and low staying barriers.	3	
Alignment with HUD priorities <i>Project prioritizes at least one of the following subpopulations: Chronically Homeless; Homeless Families; Homeless Youth; Victims of Domestic Violence; and/or Homeless Veterans.</i>		5	

This section will be scored by the Project Selection Committee based on HMIS data. SCORING: Use scoring guidance for Section 3: Project Performance.			
Section 3: Project Performance			
		Max Points	Project Score
Measure 2: Percentage of persons who exited homelessness to permanent housing and returned to homelessness within 2 years		10	
Metric 4.3: Percentage of adult stayers who increased total income during the reporting period		5	
Metric 4.4 Percentage of adult leavers who increased total income during the reporting period		5	
Metric 7b.2 Percentage of persons who exited to permanent housing		10	
CoC Funds Effectiveness (HUD CoC cost per clients served)		5	
Bed utilization rate		5	

**2018 Lakeland, Winter Haven/Polk County Continuum of Care
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<p>This section will be scored by the Project Selection Committee based on HMIS data, meeting minutes and attendance sheets, and Lead Agency determinations. SCORING: Use Scoring Guidance for Section 4: CoC System Participation.</p>		
<p>Section 4: CoC System Participation</p>		
	Max Points	Project Score
Participates fully in Coordinated Entry, including no side doors.	5	
Regularly attends and participates in membership meetings.	5	
Is represented on committees and workgroups.	5	

<p>This section will be scored by the Collaborative Applicant based on HMIS data. SCORING: Maximum points if criterion is met. No points if not met.</p>		
<p>Section 5: HMIS Timeliness and Completeness</p>		
	Max Points	Project Score
<p>HMIS Timeliness Standard (based on HMIS Data Quality Plan approved 6/17/2015)</p>		
<p>Data for Evaluation Period was entered:</p> <ul style="list-style-type: none"> • within 3 days of transaction for Transitional and Permanent Supportive Housing Programs. • within 24 hours after enrollment/eligibility is established for Rapid Re-Housing and Homelessness Prevention Programs transactions. 	5	
<p>HMIS Completeness Standards</p>		
APR for Evaluation Period demonstrated ≤10% Refused/Unknown responses for Universal Data Elements.	5	
APR for Evaluation Period demonstrated ≤10% Null or Missing responses for Universal Data Elements.	5	

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<p>This section will be scored by Project Selection Committee based on the project application. SCORING: For each question below circle the choice that best describes your answer.</p>						
Section 6: Qualitative Criteria						
					Max Points	Project Score
The quality of the application was:					5	
Outstanding	Above Average	Average	Below average	Barely Acceptable		
5	4	3	2	1		
This project addresses a serious need in Polk County.					5	
Strongly Agree	Somewhat Agree	Neither Agree nor Disagree	Somewhat Disagree	Strongly Disagree		
5	4	3	2	1		
Funds for this project could be better used to fund a new project.					5	
Strongly Agree	Somewhat Agree	Neither Agree nor Disagree	Somewhat Disagree	Strongly Disagree		
5	4	3	2	1		

Total Project Application Score		
	Max Points	Project Score
Section 2: Federal Priorities	15	
Section 3: Project Performance	40	
Section 4: CoC System Participation	15	
Section 5: HMIS Timeliness and Completeness	15	
Section 6: Qualitative Criteria	15	
Total Score	100	

**2018 Lakeland, Winter Haven/Polk County Continuum of Care
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Scoring Guidance

Note:

The HMIS application and Coordinated Entry application will not be scored. Due to HUD requirements that CoCs must have an HMIS system and Coordinated Entry system, and that all HUD funded projects must participate in HMIS and Coordinated Entry to receive funding, these projects will be ranked first.

Section 2: Federal Priorities

Permanent Housing: score maximum, middle, or no points

Other Priorities: score maximum, middle, or no points

Alignment with HUD Priorities: score maximum or no points

Section 3: Project Performance

Assign the maximum points to the highest performing project, then assign points proportionally down to the lowest performing project.

Measure	Baseline Metric	Max Points
Percentage of persons who exited homelessness to permanent housing and returned to homelessness within 2 years	Equal to or less than 17%	10
Percentage of adult STAYERS who increased total income during the reporting period	Greater than 22%	5
Percentage of adult LEAVERS who increased total income during the reporting period	Greater than 20%	5
Percentage of persons who exited to permanent housing	Equal to or greater than 88%	10
CoC Funds Effectiveness	Cost per client (lower cost = higher score)	5
Bed Utilization Rate	Higher utilization = higher score	5

**2018 Lakeland, Winter Haven/Polk County Continuum of Care
Application Scoring Criteria
Renewal Applications**

Section 4: CoC System Participation

Score points based on criteria indicated.

Measure	Criteria	Max Points
Participates fully in Coordinated Entry, including no side doors	Yes, and Lead Agency confirms no side doors	5
	Yes, and Lead agency does not confirm no side doors	2
	No	0
Regularly attends and participates in membership meetings	Agency representatives attend 80% or more membership meetings	5
	Agency representatives attend less than 80% but at least 50% of membership meetings	4
	Agency representatives attend less than 50% but at least 30% of membership meetings	2
	Agency representatives attend less than 30% of membership meetings	0
Is represented on committees and workgroups	Agency representatives regularly serve on more than one CoC committees or workgroup	5
	Agency representatives regularly serve on one CoC committee or workgroup	3
	Agency representatives do not serve on CoC committees and workgroups	0

2018 Lakeland, Winter Haven/Polk County Continuum of Care Application Scoring Criteria Renewal Applications

Definitions

Housing First

A homeless assistance approach that prioritizes providing people experiencing homelessness with permanent housing as quickly as possible – and then providing voluntary supportive services as needed. This approach prioritizes client choice in both housing selection and in service participation.

Housing First programs share critical elements:

- A focus on helping individuals and families access and sustain permanent rental housing as quickly as possible;
- A variety of services delivered to promote housing stability and individual well-being on an as-needed and entirely voluntary basis; and
- A standard lease agreement to housing – as opposed to mandated therapy or services compliance.

Low barrier

Low Barrier housing has a minimum number of expectations placed on people who wish to live there. The aim is to have as few barriers as possible to allow more people access to services. In housing this often means that tenants are not expected to abstain from using alcohol or other drugs, or from carrying on with street activities while living on-site, so long as they do not engage in these activities in common areas of the house and are respectful of other tenants and staff. Low-barrier facilities follow a harm reduction philosophy.

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New Applications

General Guidance

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Scoring Criteria Summary

Section	Maximum Points
Section 1: Threshold Requirements	No Points -- Either Met or Not Met
Section 2: Federal Priorities	15
Section 3: Project Performance and Proposal Quality	30
Section 4: CoC System Participation	15
Section 5: Agency Capacity	25
Section 6: Qualitative Criteria	15
Total Points	100
Section 7: Voluntary Reallocation Bonus	20
Total including Bonus Points	120

Project Name	
Reviewer	
Date	

2018 Lakeland, Winter Haven/Polk County Continuum of Care
Application Scoring Criteria for
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Project Application Scoring

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NOFA Application Requirements	Met	Not Met
Program participant is eligible for the program component type selected.		
The proposed activities are eligible under 24 CFR part 578.		
The project narrative is fully responsive to the question being asked and meets the criteria for that question as required by the NOFA and included in the detailed instructions provided by HUD.		
The data provided in all parts of the project application are consistent.		
All required attachments correspond to the attachments list in e-snaps, contain accurate and complete information, and are dated between May 1, 2018 and September 14, 2018.		
CoC FL-503 Application Requirements		
Application materials were submitted by the Lead Agency deadline.		
Applicant has no outstanding Lead Agency monitoring findings. Response to any past findings was not overdue or unsatisfactory.		
No Federal or State agency has taken adverse action against the provider.		
Match letter sufficiently documents the required match for the project type.		

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Section 2: Federal Priorities			
		Max Points	Project Score
Permanent Housing			
Permanent Supportive Housing	100% of beds are dedicated to CH or project is Dedicated Plus.	5	
	% of beds dedicated to CH is <100%, but 100% of beds are prioritized for CH.	3	
Project is Rapid Rehousing.		5	
Other Priorities			
Housing First/Low Barrier (see Definitions)	Project follows the Housing First model.	5	
	Project has low entry barriers and low staying barriers.	3	
Alignment with HUD priorities <i>Project prioritizes at least one of the following subpopulations: Chronically Homeless; Homeless Families; Homeless Youth; Victims of Domestic Violence; and/or Homeless Veterans.</i>		5	

This section will be scored by the Project Selection Committee based on the project application. SCORING: Use Scoring Guidance for Section 3: Project Performance and Proposal Quality			
Section 3: Project Performance and Proposal Quality			
		Max Points	Project Score
Applicant clearly describes a viable plan for rapid implementation of the program documenting how the project will be ready to begin housing the first program participant.		10	
Applicant's experience in leveraging other Federal, State, local, and private sector funds		10	
CoC Funds Effectiveness (HUD CoC cost per clients served).		10	

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<p>This section will be scored by the Project Selection Committee based on HMIS data, meeting minutes and attendance sheets, and Lead Agency determinations. SCORING: Use Scoring Guidance for Section 4: CoC System Participation.</p>		
<p>Section 4: CoC System Participation</p>		
	Max Points	Project Score
Agency participates fully in Coordinated Entry including no side doors.	5	
Agency regularly attends and participates in membership meetings.	5	
Agency is represented on committees and workgroups.	5	

<p>This section will be scored by Project Selection Committee based on the project application. SCORING: Use Scoring Guidance for Section 5: Agency Capacity.</p>		
<p>Section 5: Agency Capacity</p>		
	Max Points	Project Score
Experience of the applicant in working with the target population.	10	
Experience of the applicant in providing housing similar to that proposed in the application.	10	
Length of time organization has been in operation.	5	

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Section 6: Qualitative Criteria						
					Max Points	Project Score
The quality of the application was:					5	
Outstanding	Above Average	Average	Below average	Barely Acceptable		
5	4	3	2	1		
This project addresses a serious need in Polk County.					5	
Strongly Agree	Somewhat Agree	Neither Agree nor Disagree	Somewhat Disagree	Strongly Disagree		
5	4	3	2	1		
This project is the best use of bonus funds/reallocation funds.					5	
Strongly Agree	Somewhat Agree	Neither Agree nor Disagree	Somewhat Disagree	Strongly Disagree		
5	4	3	2	1		

Section 7: Voluntary Reallocation Bonus Points		
		Max Points
Project was submitted by a provider that volunteered for project reallocation.		20
		Project Score

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Total Project Application Score		
	Max Points	Project Score
Section 2: Federal Priorities	15	
Section 3: Project Performance and Proposal Quality	30	
Section 4: CoC System Participation	15	
Section 5: Agency Capacity	25	
Section 6: Qualitative Criteria	15	
Total Score	100	
Section 7: Voluntary Reallocation Bonus	20	
Total Score including Voluntary Reallocation Bonus	120	

2018 Lakeland, Winter Haven/Polk County Continuum of Care
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New Applications

Scoring Guidance

Section 2: Federal Priorities

Permanent Housing: score maximum, middle, or no points

Other Priorities: score maximum, middle, or no points

Alignment with HUD Priorities: score maximum or no points

Section 3: Project Performance and Proposal Quality

Measure	Baseline Metric	Max Points
Rapid implementation of the program, documenting how the project will be ready to begin housing the first program participant	Project will accept clients within 3 months of award	10
	Project will accept clients within 9 months of award	7
	Project will accept clients within 12 months of award	4
	Project will accept clients in more than 12 months of award	0
Applicant's experience in leveraging other Federal, state local, and private funds	10 or more years of leveraging other Federal, state local, and private funds	10
	Less than 10 but more than 4years of leveraging other Federal, state local, and private funds	5
	Less than 4 years of leveraging other Federal, state local, and private funds	0
CoC Funds Effectiveness	Cost per client (Assign the maximum points to the highest performing project, then assign points proportionally down to the lowest performing project)	5

2018 Lakeland, Winter Haven/Polk County Continuum of Care
Application Scoring Criteria for
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Section 4: CoC System Participation

Score points based on criteria indicated.

Measure	Criteria	Max Points
Participates fully in Coordinated Entry, including no side doors	Yes, and Lead Agency confirms no side doors	5
	Yes, and Lead agency does not confirm no side doors	2
	No	0
Regularly attends and participates in membership meetings	Agency representatives attend 80% or more membership meetings	5
	Agency representatives attend less than 80% but at least 50% of membership meetings	4
	Agency representatives attend less than 50% but at least 30% of membership meetings	2
	Agency representatives attend less than 30% of membership meetings	0
Is represented on committees and workgroups	Agency representatives regularly serve on more than one CoC committees or workgroup	5
	Agency representatives regularly serve on one CoC committee or workgroup	3
	Agency representatives do not serve on CoC committees and workgroups	0

2018 Lakeland, Winter Haven/Polk County Continuum of Care
 Application Scoring Criteria for
New Applications

Scoring Guidance for Section 5: Agency Capacity

Measure	Criteria	Max Points
Experience of the applicant in working with the target population	10 or more years of experience in working with the target population	10
	Less than 10 but more than 4 years of experience in working with the target population	5
	Less than 4 years of experience in working with the target population	0
Experience of the applicant in providing housing similar to that proposed	10 or more years of experience providing similar housing	10
	Less than 10 but more than 4 years of experience providing similar housing	5
	Less than 4 years of experience providing similar housing	0
Length of time applicant has been in operation	In operation 10 or more years	5
	In operation less than 10 but more than 4 years	3
	In operation less than 4 years	0

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Definitions

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