

Board of Directors Meeting (HCPC)
328 West Highlands Drive
Lakeland, FL 33803

Our Mission:

Teaming up to make homelessness rare, non-recurring and short lived.

July 17, 2019

Meeting started at 3:04pm

Meeting Adjourned 4:05pm

Board Members Present: Mike Brown, Cedric Cox , Annie Gibson and Jane Freeman.
Ron Daniel, Sherrita Denson and Laura Lee Gwinn, Executive Director attended meeting
(Absent) Al Kirkland

Call to order was done by Mike Brown

The April 10th 2019 minutes were reviewed. A motion was made by Jane Freeman to accept minutes as written. This was seconded by Mike Brown. Minutes passed unanimously.

Old Business

- **None**

New Business

- HCPC Staff Changes

*Sunday Wetzel is leaving and she is being replaced by Lady Torres who was doing coordinated entry. Lady is sliding into the Administrative Coordinator Role.

*Coordinated Entry Intake Specialist Changes

We had to hire a coordinated entry specialist to replace Lady. We also had to hire a replacement for another employee, who was terminated for falsifying her time records. We replaced this person with a new employee, Katrina Panzica and Kristina Alicea replaced Lady.

- Cedric Cox had employee change. He is no longer with Peace River. He is Housing Administration Coordinator with Polk County. He handles all the CBDG, SHIP, and Home programs.
- State Contract Awards
 - *Challenge Grant, we asked for \$300,000 but was given \$119,000 (2) Rapid Rehousing Projects. Awards were given to Talbot House and St. Vincents.
 - *ESG awarded was \$172,000. Funds went to St. Vincents for one outreach

project. One to the Women's Resource Center for prevention project and St. Vincents was awards funds for a Rapid Rehousing Project.

*TANF award was \$34,683. Funds went to Women's resource center for a prevention project.

*Staffing awarded was \$107,142.85

- Tri-County contracts They had 2 permanent supportive housing Contracts. They no longer want them. They want funds to go to the CoC . HUD is willing to amend contract. Three agencies would like the money. ACTS, Talbot House and Peace River. Will take to the CoC and see who gets the funds.
- Coordinated Entry Lakeland Locations
Talbot House needs the space that we occupied for our coordinated entry. They want to take over that space on August 1st. HCPC has tried to locate a space but have been turned down. We are still looking. Sandy has contacted numerous agencies but has not been successful. We are still looking.
- Winter Haven affordable housing project. Have hired a consultant. Want to model their project like the City of Lakeland. Laura Lee has encouraged them To consult and collaborate with the Women's Resource Center because they are our biggest partner in Winter Haven.
- HCPC 2018 tax return is in progress. Laurie Lee will email out the board a copy of the return for board to review. We do have a Whistle Blowers Policy and a Retention Policy in place.
- HUD CoC Competition NOFA was released 7/3/19 and is due again 9/30/2019 This is the annual HUD grant competition. It is very time consuming.
- Affordable Housing Conference (Florida Housing Coalition) is August 26-28. Conference is very information.

A motion was made by Jane Freeman to adjourn meeting. This was seconded by Annie Gibson. Meeting Adjourned.

Submitted by,

Jane Freeman
Secretary HCPC