

Board of Directors Meeting (HCPC)

Meeting held via Microsoft Teams

Our Mission:

Teaming up to make homelessness rare, non-recurring and short lived.

July 8th, 2020

Meeting started at 3:20

Meeting Adjourned 3:55pm

Board Members Present: Mike Brown, Annie Gibson, Cedric Cox, and Jane Freeman. Others present were Ron Daniel, Sherrita Denson and Laura Lee Gwinn, our Executive Director

Call to order was done by Mike Brown

The April 2020 minutes were reviewed. A motion was made by Annie Gibson to accept minutes as written. This was seconded by Mike Brown. Minutes passed unanimously.

Old Business

- Point in Time Count (Sherrita Denson)

The official numbers of the Point in time count were: Sheltered 375, Unsheltered 190 total being 565. These were sent to HUD.

We were very close to what we were last year, except this year we have more unsheltered. We did have more teams, and covered more area and used The electronic survey which can explain the higher unsheltered number.

New Business

- HCPC staff continue to work from home due to COVID-19

*Staff Check the mail, and office every week, if not more often. CE assessment are done via

The telephone which is successful. It's a good system and CE people are staying busy. Their

Isn't much that can't be done from home. Ron may have to go into office to cut a check.

- Office Lease

Lease is up on November 30th. Was looking for bigger space. Had a couple of options but COVID-19

hit us. Since then has had limited contact with Realtor. Laura Lee has been in touch with Landlord to see

if they would consider an additional one-year lease due to current situation with COVID. The landlord seemed

agreeable, didn't give a yes or no, but will consider it and will discuss issue after the Holidays. When staff does come back, would like to adjust staffing so all staff are not at the office at one time to manage space.

- Cell phone, internet reimbursement for next 3 months
Staff are still working remotely so we need to reconsider reimbursement for staff for Next 3 months. A motion was made by Mike Brown to continue reimbursement for Staff for cell phone and internet usage for the next 3 months. This was seconded by Jane Freeman. Passed unanimously.
- CoC will received significant extra funding through Cares Act.
Funds will help with evictions prevention, foreclosure prevention etc. Funds will come through the State to us. ESG will be getting an extra approx.1 million. There is a lot of funding that will be available. Funds will help with outreach and other programs. Polk county got money for ESG and CDBG.
Second wave of CARES ACT is coming. Polk County will get 2 million dollars on top of the 1 million dollars they already got. Looking for ways to spend it. Some money will go to United way and they are working with local partners for rent assistance and food. Polk County residents can apply for funds that either had loss of income or reduction of income due to COVID-19. Resident can go to Polk Care website; however, Portal is closing Friday to new applications. There are 24,949 applicants in Portal. This has been going on for 3 months.
Emergency Management received some funds and they are planning to house POSITIVE homeless clients in HOTELS.
- Make Juneteenth a paid Holiday for HPCP Staff
A motion was made by Mike Brown to add Juneteenth as a paid holiday for HCPC staff to employee's handbook. This was seconded Jane Freeman. Passed unanimously.
- Website design
Website is looking good. Designer has a great eye for design. Will be easy to search for information. Was discussion of putting BOD pictures on website.
Laura Lee will share with Boards after site is completed.

A motion was made by Jane Freeman to adjourn meeting. This was seconded by Cedric Cox. Meeting Adjourned.

Submitted by,

Jane Freeman
Secretary HCPC