

**“Homeless Coalition of
Polk County” Process
Flowchart**

Name is placed on the
list for a housing
assessment either
calling in via Front Desk
or from Pre assessment
completed online

Complete
Housing
Assessment with
Representative

Open in database for an
available referral

Clients are advised to
provide HCPC any
changes to housing
situation. A
representative will
contact client in 90-day
for a status update.

If client is referred to a provider,
the provider will contact client
directly.

A new assessment
will be completed
Annually if still
open in database
after 1 year span

