

HCPC Governance Board

Tuesday, March 10, 2026

Meeting Minutes

Meeting was called to order by Vice Chair, Giffe Gill. Giffe requested Jessica Henderson guide the meeting, as current Chair, Cristina Coulson was not able to attend.

1. Approval of the Minutes from December 9, 2025

Minutes from the December 9, 2025 meeting were approved. Motion to approve made by John Quirk III and seconded by Guy Lalonde. There were no negative votes for approval.

2. Attendance:

Those present:

HCPC Staff: Jessica Henderson, Bridget Engelman, Brennan Sanders,

Committee Members: Giffe Gill, John Quirk III, Mary Beth Moore, Fr. Robert Mose, Yolonda Williams, Jason Saffels, Sherrita, Denson, Deborah Cozzetti, Paulette Rolle-Alesnik, Nancy Hurley, Simone Evans,

Those absent: Cristina Coulson (notified prior to meeting), Ben Ruch (notified prior to meeting), June May, Ann Claussen, Ray Steadman, Jennifer Cooper.

3. Committees and Work Group Updates:

Giffe' explained that the list of committee members and what their positions each member held were emailed out. She asked if anyone had any questions regarding the list. Several members said they did not receive the list. Jessica said she would send it out again. She explained it was the contact list and was sent out for the last meeting and how the list was outlined. Giffe' began with Work Group Updates starting with the Capacity Building Committee.

- A. **Capacity Building:** Jessica explained she is on the committee and no meetings have been called to date.
- B. **Advocacy Committee:** Guy LaLonde reported that there have not been any updates on this committee and he would like to get a list and begin set some meeting dates. We did have one meeting with Jessica in December. It was a good meeting. I would like to keep that momentum rolling.
- C. **Membership and Public Relations:** John and Giffe' spoke briefly after the last meeting and we were waiting on orientation packets. That is as far as we got with that. John explained that the packet would help.
- D. **Planning Committee:**
 - 1.) **5 Year Plan:** This group met since the last meeting. They are beginning to work on the 5-year plan. A gaps analysis has been completed. The Governance Board as a group requested that analysis be sent out to members.
 - 2.) **AD HOC PIT Count Committee:** Jessica explained that there was a wonderful turn out for the PIT count. Even with the cold weather the participation was really good. She said that planning for the next PIT

count would begin in August. She will send out an email in July for anyone who is interested in being on the Planning Committee for the PIT. Discussion ensued regarding the volunteer survey response. Jessica outlined the finalized reports; 80% of those that submitted the survey gave us a three out of 393.55% felt safe during their shift, 100% said they would volunteer again next year, and 90.32 felt they had the right number of volunteers on their team. For the next count the committee will be seeking donations of various items for the PIT count. Snack items, hygiene items, small flashlights, ink pens, string backpacks, that we are able to stuff with items for the homeless. Other items that were asked for were socks, gloves and hats.

- E. **Project Selection Committee:** The Project Selection Committee won't be meeting because we just did a renewal. Bridget explained the update on the CoC new regulations of the new funding. And when I say that I'm meaning the we can only have 30% permit supportive housing in our total allocation and we have to show a decrease of homelessness of 25%. We were at a 27% decrease from the year prior point in time count. Discussion ensued about the cost of housing various segments of the homeless population in Polk County, such as Veterans, families with children, single men etc.

Bridget indicated that there may be another law suit when the NOFO drops. We will be having conversations with the current providers and new providers to collaborate to change from the permanent housing goals to transitional housing goals. Rapid rehousing, transitional housing.

- F. **Announcements:** next meeting was announced.

- G. **Adjournment**

2026 Meetings

- **June 9, 2026**
- **September 8, 2026**
- **December 8, 2026**